

## Notes

### MSCF Board of Directors

January 27, 2023

Zoom

#### Board Members:

Alexandria	Kevin Huwe-Proxy
Anoka Tech	Brian Schelkoph
ARCC – Cambridge	William Breen
ARCC – Coon Rapids	Joe Ericson-Proxy
Central Lakes	Scott Foster-Proxy
Century	Carolyn Cook
Dakota County	Matthew Boudinot
Fond du Lac	Keith Cich
Hennepin – Brooklyn Park	Monica Erling
Hennepin – Eden Prairie	Matt Holmes
Inver Hills	David Riggs
Lake Superior	Dean Magnuson-Proxy
M State – Detroit Lakes	Pam Cummings
M State – Fergus Falls	Ramona Heitmann
M State – Moorhead	
M State – Wadena	Darlene Weibye
Minneapolis	Maron Wolston
MN North Hibbing	Forrest Brownlee
MN North Itasca	Steve Bean-Proxy
MN North Mesabi Range	Leo Lukas
MN North Rainy River	Kelly Sjerven
MN North Vermillion	
MN West – North	
MN West – South	Vong Rathsachack
MSC SE – Red Wing	Rachel Daley
MSC SE – Winona	
Normandale	Dan Norgard
North Hennepin	Deanne Newborg
Northland – EGF	Lynette Neppel
Northland – TRF	Adam Paulson
Northwest – Bemidji	Mark Johnson
Pine	Ann Boldt
Ridgewater	Lisa Dusek
Riverland	Scott Blankenbaker
Rochester	Teri Hill

S. Central – Faribault	Dave Edwards
S. Central – N. Mankato	Renee Guyer
St. Cloud	Mark Gucinski
St. Paul	Maggie Zimmerman

At-Large Exec Committee	Jessie Martinez
At-Large Exec Committee	Faith Ericson

#### Officers:

President	Kevin Lindstrom
Vice President	Matt Dempsey
Treasurer	Kent Quamme
Secretary	Nicole Bietz

#### Committee Chairs:

Academic Affairs:	Renee Guyer
Faculty Rights:	Deanna Forsman
Legislative Steering:	Mark Grant
Meet and Confer:	Gretchen Long
Racial Equity & Diversity:	
Technology/e-Learning:	Andrew Aspaas
Temporary Faculty:	Sadie Pendaz-Foster
Membership Engagement:	Nicole Bietz
Elections:	
Def. Cont. Retirement:	Shawn Bjerke
EdMN Governing Board:	Gretchen Long
EdMN Retired:	Chuck Lyons

#### ED MN Staff:

MSCF Staff	Molly Adams
MSCF Staff	Renate Behrendt
MSCF Staff	Kari-Ann Cruz
MSCF Staff	Chip Dykstra

1. **Call to Order**

President Lindstrom called the Board of Directors meeting to order at 1:01pm. Secretary Bietz called roll. Quorum was met.

2. **Approval of the Agenda**

The agenda adopted as presented with flexibility.

3. **Approval of October 28, 2022 and December 2, 2022 Board Minutes**

The Board of Directors October 28, 2022 minutes were approved as presented.

The Board of Directors December 2, 2022 minutes were approved as presented.

4. **Reports**

*Presented Reports*

A. **President**

President Lindstrom shared background and an update regarding concurrent enrollment and concerns regarding high school teacher credential deadline extension, legislative update regarding House Higher Education's Chair's desire to get more technical education into high schools and update regarding labor relations plan to put forward a list of disciplines to be considered for market stress waiver.

President Lindstrom reminded Board of Directors of changes made at last Delegate Assembly to expand bargaining team to 10-25 members and engaged the board in discussion regarding increased cost of expanding bargaining team and returning to in person bargaining sessions.

President Lindstrom expressed thanks to Vice President Dempsey for serving as acting president for the last 6 months.

B. **Vice President**

Vice President Dempsey shared update from General Education Steering Committee work that began this fall as well as a brief update from the Developmental Ed Workgroup that met for the first time in January. The workgroup is charged with setting parameters for implementing co-requisite model. Timeline for completion is end of this academic year. Look for upcoming listening sessions to share updates and give feedback.

Vice President Dempsey shared an update from Online Education Subcommittee's work regarding media codes as well as update from Policy Council discussion regarding changes to drop/withdraw time period policy.

C. **Treasurer**

Treasurer Quamme referred to the budget and expense report in the board packet and provided update regarding a dues refund from Education Minnesota for \$462,000 due to recent database reconciliation. Treasurer Quamme also discussed plans to do reconciliation multiple times a year to stay more up to date.

Treasurer Quamme shared updates from Transfer Governance including list of transfer pathway communities of practice that are under review and update

regarding system office pilot regarding credit for prior learning. Common course numbering continues to come up in discussion and will likely continue as part of General Education Redesign.

**D. Secretary**

Secretary Bietz referred Board members to Membership Report in Board packet. Overall membership is at 65% compared to 64% in January 2022. Secretary Bietz highlighted lower rates of membership for new hires compared to faculty hired prior 2020. Secretary Bietz also called attention to the 10 faculty info sessions planned this spring by Member Engagement and Recruitment Committee.

Secretary Bietz shared update regarding Relational Organizing Grant from Education Minnesota focused on engaging and recruiting contingent faculty. She also provided a summary of feedback received from BAT leaders from the last round of negotiations.

*Written committee reports that were included in the board packet*

- A. Member Engagement and Recruitment - *Bietz*
- B. Committee for Temporary Faculty – *Pendaz-Foster*
- C. Joint Labor Management - *Dempsey*
- D. Faculty Rights - *Forsman*
- E. Academic Affairs – *Guyer*
- F. Legislative – *Grant*
  - *Legislative Principles and Priorities*
- G. *Education Minnesota Field Staff*
  - *Open Grievance Report*
- H. Meet and Confer – *Long*
- I. Education Minnesota Governing Board – *Long*
  - *EDMN Representative Convention Timeline - Revised*

**5. New Business**

**A. 2023 Delegate Assembly Rules**

President Lindstrom led the Board in discussion regarding the adoption of delegate assembly rules including the option of recommending rules to be adopted for the assembly as was done during virtual delegate assemblies or reverting to past practice for in-person Delegate Assemblies.

**B. Policy Change Recommendations from Executive Committee**

**Motion 1- Proposed Financial Policy Change #1**

**Motion** with second from the MSCF Executive Committee to approve change in language in MSCF financial policy below (changes in green):

The following shall be the policies of the MSCF regarding Financial Statements:

1. The Treasurer will prepare and present financial statements at every Board of Director's meeting as part of the Treasurer's Report to include each cost centers' accounting details and comparing the previous five years.

Erling and Martinez provided background and rationale for proposed change that came out of work done by At-Large Executive Committee members. The board engaged in discussion regarding the necessity of this change as well as the intent.

**Motion carried** without objection.

### **Motion 2: Proposed Financial Policy Change # 2**

**Motion** with second from the MSCF Executive Committee to change in language in MSCF financial policy below (changes in green):

2. The Treasurer will prepare and present a monthly report to the At-Large Members of the Executive Committee detailing expenditures and reimbursements submitted by the MSCF President and any member receiving release time under Article 9, Section 6 of the MSCF Master Contract.

The Board engaged in discussion regarding the type of actions at-large members could take regarding concerns, the parameters that will be used to review, potential burden created in creating the reports and necessity of the change.

**Motion carried** roll call vote.

### **Motion 3- Proposed Operational Policy Change**

**Motion** with second from the MSCF Executive Committee to change MSCF Operation Policy Section B.9 to include the following updates (changes in green):

#### Section B. Expenses

9. Mileage Rate: MSCF will set the mileage reimbursement rate at the IRS rate. This rate will stay in force throughout the fiscal year. The reimbursable rate will not be higher than the IRS rate. Members are eligible for mileage reimbursement for the actual number of miles traveled, or the distance from the member's home address, whichever is less. Members traveling to multiple sites on MSCF business must provide a list of locations on the reimbursement form. Travel reimbursement in excess of \$500.00 requires pre-approval by the MSCF President and the Treasurer.

The Board engaged in discussion regarding the impact on campuses in greater MN,

the decision for \$500 amount, the process for approving reimbursement and the language regarding IRS reimbursement rate.

**Motion** to amend by-striking the second and last sentence as below Cook/ Dusek

9. Mileage Rate: MSCF will set the mileage reimbursement rate at the IRS rate. ~~This rate will stay in force throughout the fiscal year.~~ The reimbursable rate will not be higher than the IRS rate. Members are eligible for mileage reimbursement for the actual number of miles traveled, or the distance from the member's home address, whichever is less. Members traveling to multiple sites on MSCF business must provide a list of locations on the reimbursement form. ~~Travel reimbursement in excess of \$500.00 requires pre-approval by the MSCF President and the Treasurer.~~

**Motion** to amend the amendment Daley/Guyer as shown below.

9. Mileage Rate: MSCF will set the mileage reimbursement rate at the IRS rate. ~~This rate will stay in force throughout the fiscal year.~~ The reimbursable rate will not be higher than the IRS rate. Members are eligible for mileage reimbursement for the actual number of miles traveled, or the distance from the member's home address, whichever is less. Members traveling to multiple sites on MSCF business must provide a list of locations on the reimbursement form. Individual trip mileage costs in excess of \$500 requires pre-approval by the MSCF President and the Treasurer.

**Motion** to amend the amendment **carried.**

**Motion** to approve the proposed policy change as amended **carried.**

C. Negotiation Committee Appointments

**Motion** to approve negotiations committee appointments as presented Hill/Dusek  
**Motion carried** roll call vote.

D. Minnesota Health Justice

Long reminded the board of the action item passed at the last Delegate Assembly directing MSCF to appoint a representative for the Minnesota Health Justice Allies group and asked the board to review two letters in the board packet that the group would like MSCF to sign.

**Motion** to sign letters as presented Riggs/Erling

**Motion carried.**

6. Board Wrap-up and Homework

President Lindstrom Reminded the board to work with chapters to fill delegations for the Delegate Assembly.

## 7. Other

Long reminded the board that the date for the Education Minnesota Representative Convention- date has changed to April 28 and 29.

Wolston shared with the board upcoming changes to Pell grant to allow incarcerated individuals ability to access and expressed interest in connecting with others who may also already be working with this population.

Board of Directors meeting adjourned at 3:20pm.